

BOARD OF SELECTMEN
MEETING MINUTES
March 11, 2019

Members Present: Selectman Murphy, Selectman Bennett, Selectman Guthrie
AA to Board of Selectmen: S. Theriault

Public Announcements

- Tuesday, March 11, 2019- The polls are open from 8AM -8PM at the Hampstead Middle School
- Waste Oil, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm.

Visitors Comment

Jorge Mesa-Tejada questioned Article #16 and why \$1,000 needed to be set aside for a Community Center. The planning of the Police Station was done with volunteers. There are people in the community who could help. Selectman Guthrie thanked Mr. Mesa-Tejada for his input.

Department Heads

Road Agent – Jon Worthen

During the budget process Mr. Worthen explained the need for a new pick-up truck. His preference is a Ford F-250 with a 9ft. plow and 1 ½ ton sander. The truck would cost \$28,840, the plow \$5,250 and the sander approximately \$4,250. He compared other trucks and equipment and this is the most affordable option. It would be a three-year lease. Both Jon Worthen and Selectman Bennett looked into other options. The Dodge ranges between \$36-\$37K and the Chevy no longer makes the type of pickup that the Highway Department would want.

Selectman Guthrie made a motion to authorize the Road Agent to purchase the truck and equipment as recommended by the Liaison. Selectman Bennett seconded the motion. Vote: 3-0.

New Business

Open RFPs for the gym floor:

Hudgins -\$13,000
NE Sports Floors - \$11,598
O'Sullivan - \$8,500

Chairman Murphy made a motion to handover the bids to the Recreation Commission for recommendation. Selectman Bennett seconded the motion. Vote: 3-0.

Open RFPs for fertilization:

Seacoast Turf Care - \$46,416, Core Aeration \$3,120 and Power Slit Seeding - \$7,850
TruGreen - \$29,478.72, Core Aeration \$3,250 and Power Silt Seeding - \$6,000
SGS Turf - \$43,201.08, Core Aeration \$2,649 and Power Slit Seeding - \$3,857.75
Mainley Grass Holdings - \$54,390, Core Aeration \$10,320 and Power Slit Seeding - \$ 39,150

Selectman Bennett made a motion to handover the bids to the Recreation Commission for recommendation. Selectman Guthrie seconded the motion. Vote: 3-0.

Ordinances Regarding Voting

Chairman Murphy said that signage rules are regulated by State laws. In order to be enforced locally, there needs to be ordinances, which can include the RSAs so that the signage laws can be enforced. This may have to go to a warrant article. Selectman Guthrie questioned, doesn't the moderator have the jurisdiction? There was also a discussion on signage that obstructs someone's view. Political signs

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are to be removed within 7 days after the election. State laws require that a fiscal agent is to be listed. The ordinance would put us in step with the State laws.

Procedure for Weather Related Town Office Closure/Delay

The Town Clerk /Tax Collector requested that a policy be in place for the delayed openings for the Town Offices. After a brief discussion it was decided that there would be no change in the practice, other than that if there is a delayed opening the decision will be made by 6AM.

Old Business

There was no old business

Liaison Reports

Selectman Guthrie- Nothing to report

Selectman Bennett- Nothing to report

Chairman Murphy- Nothing to report

AA Report:

Town Reports

The Town Report this year has been dedicated to Maurie Worthen, who has retired from the Fire Department after 46 years of service. He was at the Town Offices last Monday night to accept the report. The Report is available on line or hard copy at the Town Offices and Library.

Sansoucy

The Town received its annual agreement with Sansoucy for the assessment of utilities in the amount of \$14,000 to be signed by the BOS. This is a 1-year contract. Upon the request to reduce the fee, Mr. Sansoucy offered another option of entering into a 5-year contract at \$8,000 per year. An additional stipulation was added stating that: Should the NH Legislature create laws mandating certain methods of valuation of utility property (as it did with Fairpoint), this contract will be subject to automatic reconsideration and/or renegotiation as required based on the collection of utility properties in the Town of Hampstead. Would the BOS like to enter into a one year or multi-year agreement?

Selectman Guthrie made a motion to contract with Sansoucy for a 5-year period at \$8,000 per year. Selectman Bennett seconded the motion. VOTE: 3-0

Wage and Salary Study

The department heads' Position Description Questionnaires have been completed and reviewed by a majority of the BOS. Each PDQ needs to be signed by a member of the BOS before I can send them to the contractor to be incorporated into the study.

Annual Surveys

The following surveys have been completed:

- Boundary and Annex survey for the Federal Government.
- Annual expenditures and revenues requested by the Federal Government for FY2017,
- And a salary survey to Primex for the unemployment insurance census data

Meeting Minutes

There were no meeting minutes available for approval.

Activity Log

The activity report was reviewed.

Re- Appointments/Appointments

Call for candidates:

- o Zoning Board of Adjustment, Alternate member – monthly meeting

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- o Ordway Park, full members and alternates – monthly meeting
- o Trustees of the Trust Funds, alternate members – meetings as needed
- o Senior Committee – meetings as needed

Correspondence

The Board received a certificate of participation from NRRA.

Visitors Comments

There was none.

Non-Public Session

A motion was made by Selectman Guthrie to enter into a non-public session under RSA 91A:3 II (c) reputation.

Selectman Guthrie, yes: Selectman Bennett, yes: Chairman Murphy, yes.

A motion was made by Chairman Murphy to close the non-public session under RSA 91A:3 II (c) reputation at 9:30 pm. The motion was seconded by Selectman Bennett. The motion passed on a roll call vote.

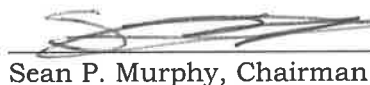
A motion was made to seal the minutes by Chairman Murphy. The motion was seconded by Selectman Guthrie. Vote 3-0, the motion passed.

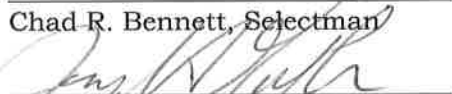
Selectman Guthrie made a motioned to adjourn the meeting at 9:30 pm. Selectman Bennett seconded the motion. The motion passed 3-0.

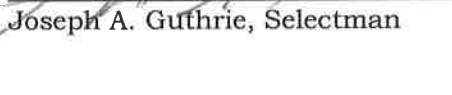
A True Record:


Sally Theriault, AA, Town of Hampstead

Approved By:


Sean P. Murphy, Chairman


Chad R. Bennett, Selectman


Joseph A. Guthrie, Selectman